FEL XVI 2012: Guidelines for Final Submission of Articles

Muiris Ó Laoire
International Centre for Language Revitalisation
AUT University, Auckland, Aotearoa/New Zealand
[molaoire@aut.ac.nz]

Nicholas Ostler
Foundation for Endangered Languages
172 Bailbrook Lane, Bath BA1 7AA England
[nicholas@ostler.net]

Abstract

The following guidelines should be followed as far as and wherever possible. The essential points are the overall length, the page size and the margin widths, but all points contribute to the overall quality of our joint volume. Each article must include an abstract of not more than 200 words in Times New Roman 9 point. The heading Abstract should be in Times New Roman 10 boldface, and centered. The section has a 12pt gap following before the main text (double-columned) begins.

General Conventions of Style

Each manuscript should be formatted for A4 size paper. The fully justified text should be formatted in two parallel columns, each 8.0cm, and separated by a space of 0.95cm. Left, right, and bottom margins should be 2.0cm and the top margin, 2.5cm. The font for the main body of the text should be Times New Roman 10 point. The font for phonetic representations should be SIL Doulos IPA-Regular 10 point. Articles must be 4-8 pages in length.

The title of the article is in Times New Roman 14 point boldface, and should appear in the center of the page. All content words of the title are to have an initial capital letter. The names of the authors are centered under the title, in Times New Roman 12 point boldface, whereas their affiliation is in Times New Roman 10 point.

There should be the equivalent of one line left between paragraphs within sections.

Headings 1

Level 1 headings should be capitalized in the same way as the main title, and centered within the column. The font used is Times New Roman 12 boldface. There should also be a space of 12 point between the title and the preceding section, and a space of 3 point between the title and the text following it.

Headings 2

The format for level 2 headings is basically the same as for level 1 headings. However, the font is Times New Roman 11, and the heading is justified to the left of the column.

Headings 3

The format for level 3 headings is the same as for level 2 headings, except that the font is Times New Roman 10, and there should be no space left between the heading and the text.

Other Guidelines

References within the text

All references within the text should be placed in parentheses containing the author’s surname followed by a comma before the date of publication (Martin, 1996).

If the sentence already includes the author’s name, then it is only necessary to put the date in parentheses: Martin (1996).
When several authors are cited, those references should be separated with a semicolon (; (Martín, 1996; Chibout & Masson, 1995; Neel, 1993). When the reference has more than three authors, only cite the name of the first author followed by et al.

Footnotes
Footnotes are indicated within the text by a number\(^1\) in superscript. They should be in Times New Roman 9, and appear at the bottom of the same page as their corresponding number. Footnotes should also be separated from the rest of the text by a horizontal line\(^2\) 5cm long.

Figures
All figures should be centered and clearly distinguishable. If possible, they should not be drawn by hand, and the lines must be very dark in order to ensure a high-quality printed version. Figures should be numbered in the text, and have a caption in Times New Roman 10 point underneath. One line must be left between each figure and its respective caption.

This is a Figure
Figure 1: Caption

Figure and caption should always appear together on the same page. Particularly large figures can be centered, using a full page.

Quotes
An extended quote appears like this:

By what intervening processes does industrialisation, or any other social change, effect changes? How does it affect the communicative strategies of speakers so that individuals are motivated to change their choice (Gal 1979: 3)

Tables

<table>
<thead>
<tr>
<th>Level</th>
<th>Tools</th>
</tr>
</thead>
<tbody>
<tr>
<td>Morphology</td>
<td>Pitrat Analyzer</td>
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<tr>
<td>Syntax</td>
<td>LFG Analyzer(C-Structure)</td>
</tr>
<tr>
<td>Semantics</td>
<td>LFG F-Structures + Sowa’s Conceptual Graphs</td>
</tr>
</tbody>
</table>

Table 1: Caption.

Page Numbering
The definitive page numbering of articles published in the proceedings will be decided by the Proceedings editor. Please do not include page numbers in your article.

Acknowledgements
Place all acknowledgements (including those concerning research grants and funding) in a separate section at the end of the article.

References
Bibliographical references should be listed in alphabetical order at the end of the article. The title of the section, “References”, should be a level 1 heading. The first line of each bibliographical reference must be justified to the left of the column, and the rest of the entry should be indented 0.4cm.

The following examples (of fictitious references) illustrate the basic format required for conference proceedings, books, journals, articles, Ph.D. theses, and chapters of books respectively:


## Submission

Manuscripts, formatted according to the specified guidelines, should be submitted electronically to: **Muiris Ó Laoire AND Nicholas Ostler** as a word doc and pdf. The pdf is primarily to ensure the author’s intention where characters are rendered dubiously, or where formatting turns out to be incompatible between MS Word systems.

Send to:

**Muiris Ó Laoire**
AUT University
molaire@aut.ac.nz

and to

**Nicholas Ostler**
nicholas@ostler.net

The deadline for receiving the final versions of all manuscripts is **1 August, 2011**. The maximum length for keynote papers is **12 pages**. The maximum length for full papers is **8 pages**.